



Mater Boni Consilii Academy

To Educate. To Form. To Serve.

ELEMENTARY SCHOOL TEACHER

Position(s) Available

Location: Halton Region, ON

Job Type: Teacher (Grade 1-4)

Salary: \$43,000 (*starting/TBD*)

SUMMARY

Mater Boni Consilii Academy (MBCA) provides an alternative to parents in Halton who desire a private school option with a faith-based approach for their children. We are committed to a partnership that invites families, faculty, and students to live out their God-given potential.

MBCA provides quality Catholic education through an educational model known as Integral Formation© for students in grades K - 8. Through our small class sizes, exemplary faculty who love Christ, a genuine zeal for souls and love for teaching, we form tomorrow's leaders to be virtuous stewards who can engage culture.

DESCRIPTION

Educators who work at MBCA have the important responsibility of forming students to become integrally formed and to understand that they are called to be Christian leaders. As professionals who have the mission of forming students, they themselves are called to model the RC School Graduate Profile.

As well-formed Christian leaders, they are personally dedicated to positively impacting society through their actions and the formation of their students. They act in keeping with their sincere desire to live as an apostle of Christ, especially with her/his testimony of faith, virtuous personal life, and professional dedication to the mission entrusted to him/her within the school.

Throughout the on-boarding as a teacher at MBCA you will:

- Review and assimilate School Principles
- Work alongside the Development Team in the creation and implementation of the school curriculum
- Assume the role in meeting MBCA's student achievement goals, including spiritual and academic gains of students
- Act in a professional manner and assumes responsibility for the total MBCA program, its safety and good order
- Ensure the upholding of OCT's professional standards
- Ensure the Catholicity of the school is in line with the Magisterium of the Church

TEACHER DUTIES & RESPONSIBILITIES

- 1) Follow professional practices consistent with MBCA's system policies in working with students, students' records, parents, and colleagues**
 - a) Demonstrates communication and interpersonal skills as they relate to interaction with students, parents, other teachers, administrators, and other school personnel
 - b) When possible be available to students and parents for conferences according to system policies
 - c) Facilitates home-school communication by such means as holding conferences, telephoning, and sending written communications
 - d) Maintains confidentiality of students and students' records
 - e) Works cooperatively with MBCA administrators, special support personnel, colleagues, and parents
- 2) Complies with MBCA rules, regulations, and policies and supervisory personnel**
 - a) Complies with provincial administrative regulations and MBCA policies
 - b) Adheres to MBCA and accreditor's system procedures and rules
 - c) Conducts assigned classes at the times scheduled
 - d) Implements MBCA regulations concerning student conduct and discipline
 - e) Demonstrates timeliness and attendance for assigned responsibilities
 - f) Provides adequate information, plans, and materials for substitute teacher
 - g) Maintains accurate, complete, and appropriate records and files reports promptly

- h) Attends and participates in faculty meetings and other assigned meetings and activities according to MBCA policy
 - i) Complies with conditions as stated in the contract
- 3) Demonstrates professional practices in teaching**
- a) Reflects a virtuous approach and models correct use of language, oral and written
 - b) Demonstrates accurate and up-to-date knowledge of curriculum content
 - c) Implements designated curriculum
 - d) Maintains lesson plans as required by MBCA policy
 - e) Assigns reasonable tasks and homework to students
 - f) Participates in spiritual, professional development opportunities and applies the concepts to classroom and MBCA activities
- 4) Acts in a professional manner and assumes responsibility for the total MBCA program, its safety and good order**
- a) Takes precautions to protect records, equipment, materials, and facilities
 - b) Assumes responsibility for supervising students in out-of-class settings
 - c) Demonstrates appropriate personal contact while in performance of school duties
 - d) Assumes a role in meeting the MBCA's student achievement goals, including spiritual and academic gains of students assigned to the teacher
 - e) Other duties and responsibilities prescribed by MBCA such as, but not limited to: lunchroom, homeroom, hall, playground and other advisory duties
-

HOW TO APPLY

Mater Boni Consilii Academy welcomes applications from:

- Teachers holding a Certificate of Qualification and Registration from OCT
- Teachers holding an Interim Certificate of Qualification and Registration from OCT
- Teachers holding Temporary Certificate of Registration and Qualification from OCT

Please submit a resume and cover letter indicating your interest, describing why you want to teach at MBCA, and highlighting the experience and talents that make you an excellent candidate.

All submissions should be sent to: maguiar@mbcahalton.com

Michael Aguiar

Executive Director

Pursuant to the *Accessibility for Ontarians with Disabilities Act, 2005*, Mater Boni Consilii Academy will provide accommodations to applicants who are selected to participate in our recruitment process. Such requests, outlining the nature of any accommodation(s) required, are to be submitted to the Executive Director via email at: maguiar@mbcahalton.com or by telephone: 416-700-9733. Information received relating to accommodation needs of applicants will be addressed confidentially.